lawrenceartscenter

Part-Time Facilities Custodian

The Lawrence Arts Center is seeking a dependable, detail-oriented Part-Time Custodian to help maintain a clean, safe, and welcoming environment for our students, families, staff, artists, and visitors.

Facilities staff play an essential role in supporting the daily operations of the Arts Center and ensuring our spaces are ready for classes, exhibitions, performances, and community events. The Custodian will perform a variety of cleaning and general custodial duties while working collaboratively with other Arts Center staff to maintain our facilities.

Schedule

- Monday–Friday, typically 8:00 a.m.–1:30 p.m.
- Occasional schedule flexibility may be needed to accommodate events and facility needs.
- Some weekend availability may be required.

Responsibilities

- Perform routine cleaning and custodial duties throughout the facility.
- Clean and maintain restrooms, classrooms, studios, offices, hallways, and other common areas.
- Empty trash and recycling and replenish cleaning and restroom supplies.
- Help keep spaces orderly, safe, and ready for daily activities and special events.
- Identify and report maintenance needs, safety concerns, or facility issues.
- Work collaboratively with Facilities Director and team, and other Arts Center team members to support a positive experience for everyone who uses the building.

Qualifications

- Dependable, punctual, and attentive to detail.
- Ability to work independently and as part of a team.
- Ability to perform routine physical tasks associated with custodial work.
- Prior commercial or institutional cleaning experience preferred, but not required.

Compensation

- $14-$16 per hour, depending on experience.

Benefits

- 401(k) retirement plan.
- Employee Assistance Program (EAP).
- 50% discount on class registration per session.

The Lawrence Arts Center's mission is to create meaningful arts experiences with and for the community through education, exhibitions, and performances. We believe Art is for Everyone and are committed to fostering a welcoming workplace where creativity, collaboration, inclusion, and lifelong learning thrive.

To Apply
Please submit a cover letter, résumé, and three work references to stever@lawrenceartscenter.org. Applications will be reviewed as they are received and will remain open until the position is filled.

The Lawrence Arts Center is an Equal Opportunity Employer and encourages candidates of all backgrounds and experiences to apply.