



Technical Director

Lawrence Arts Center Performing Arts Program

The Technical Director is a full-time, salaried exempt position. Benefits include health, vision, dental, 401K, Life Insurance, Employee Assistance Program, holidays, vacation time, and sick leave. The Salary range is \$35,000-\$40,000 /year.

This full-time position plays a key role in ensuring the technical, artistic, educational excellence, and of all productions, classes, and events.

The Technical Director is responsible for operating, protecting, and maintaining the technical assets and the Lawrence Arts Center's performance spaces, while also managing and overseeing the different technical aspects, including lighting, sound, scenic, rigging.

Because the Technical Director may be called upon to deal with a wide range of technical issues, this position requires working knowledge of techniques, methods and procedures of theatre, dance, and music productions and presentations. This includes stage, set, sound and lighting design and implementation; stage management; computerized lighting systems; stage carpentry; and applicable safety precautions and procedures. The role may serve a dual role, acting sometimes as a technical expert or advisor, and others as project coordinator.

Key Responsibilities

- Oversee all technical aspects of productions (lighting, sound, scenic, rigging, and stage management).
- Leads technician team and manages schedules.
- Oversees Youth Tech Program.
- Works closely with the Performing Arts Director on adhering to budgets and production schedules.
- Develops set construction plans, build schedules, and manages budgets and inventories.
- Maintains performance spaces, tools, and technical equipment.
- Ensures a safe work environment and compliance with safety protocols.
- Collaborates with the Lawrence Arts Center staff on scheduling, load-ins, and facility rentals.
- Support directors, designers, and instructors with technical needs for performances, events and classes.

Qualifications

- Technical expertise and experience in the following: Sound, projection, set design and construction, lighting design, and rigging.
- Stage management experience.
- Team leadership experience.
- Experience supervising builds, budgets, and crews.
- Excellent communication and collaboration skills.
- Demonstrated commitment to safety.
- Bachelor's degree in Theatre, Technical Production, or related field preferred, or equivalent professional experience.

Please send a cover letter, resume, portfolio or documentation of prior work, and 3 references to: Director of justin@lawrenceartscenter.org

Applications will be accepted until the position is filled.