

Graphics Open Studio

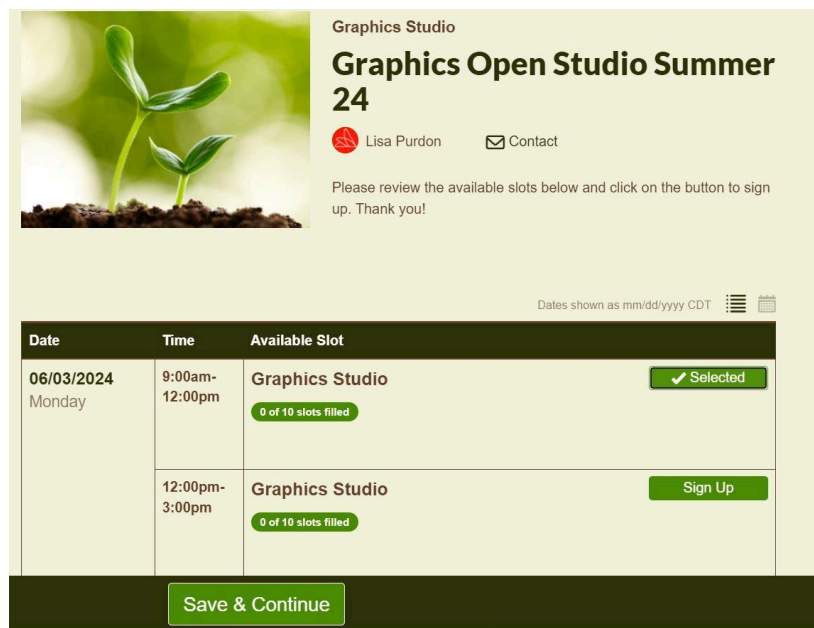
How Open Studio Works:

- **What is open studio?** Open studio hours are intended for currently enrolled students to work on projects outside of regularly scheduled class time.
- Access to the Graphics open studio hours requires enrollment in a class scheduled in the Graphics Studio* and a reserved timeslot on the Sign Up Genius.
 - a. *different from Printmaking Studio; confirm your studio [HERE](#)
- You must reserve a timeslot through SignUpGenius to attend open studio.
- You can sign up for **two sessions per week**, totaling approximately six hours each week.
- Sign Up Genius *should* never display time slots when any class is scheduled to meet in that studio.
- **Check-in Process:** When you arrive at Lawrence Arts Center for your time slot
 1. Confirm with the Front Desk you signed up using the Sign Up Genius
 2. Exchange your ID for a studio key at the Front Desk
 3. When you are finished with open studio, bring your key back and you will get your ID in return

How to Use Sign Up Genius:



(IMPORTANT NOTE: you do not have to have a Sign Up Genius account to sign up for a timeslot)

1. To sign up for studio time in the Graphics Studio, click [HERE](#) and follow the instructions below.





Graphics Studio


Graphics Open Studio Summer 24

 Lisa Purdon  Contact

Please review the available slots below and click on the button to sign up. Thank you!

Dates shown as mm/dd/yyyy CDT

Date	Time	Available Slot
06/03/2024 Monday	9:00am-12:00pm	Graphics Studio  0 of 10 slots filled
	12:00pm-3:00pm	Graphics Studio  0 of 10 slots filled



2. Once you've arrived at the Sign Up Genius page titled Graphics Open Studio, press the button labeled "Sign Up" on the date(s) you'd like to sign up for. You can select more than one at a time. Once you have your desired date(s) selected, press the "Save & Continue" button located on the bottom of your screen.

- That will take you to a page that looks like the one below. Enter your name and email address. Select "Sign Up Now". You're all done!

◀ Back to Graphics Open Studio Summer 24

Sign Me Up

Sign me up for:

Available Slot	Date (mm/dd/yyyy - CDT)	My Comment	Quantity
Graphics Studio	Mon., 06/03/2024 9:00am - 12:00pm	<input type="text"/>	1 ▾

Name

Email

Already have a SignUpGenius account? [Login](#)

By signing up, you agree to the SignUpGenius [Terms of Service](#) and [Privacy Policy](#).

If you have any questions about studio use please email Sophie Shawver:
sophie@lawrenceartscenter.org

Why Do We Implement This Protocol?

We are responsible for tracking who is making use of our facilities, supplies, and machinery for the safety of everyone at the Lawrence Arts Center.